

Coaching Agreement Form (pdf)  
Professional Coaching

Client Name \_\_\_\_\_

This agreement, between Nancy June Grantham Saha (Coach) and the above named client (the Client) will commence on \_\_\_\_\_ and will continue for a term of \_\_\_\_\_

- The fee for the sessions is \$ \_\_\_\_\_
- The services to be provided by the Coach to the Client are coaching or tele-coaching or video conferencing coaching as designed jointly with the Client and Coach. Coaching is not advice, therapy or counseling and may address specific personal projects, business successes or general conditions in the client's life or profession. Other coaching services include value clarification, brainstorming, identifying plans or actions, examining modes of operating in life, asking clarifying questions, and making empowering requests.
- The Coach promises the Client that all information provided to the Coach will be kept strictly confidential.
- Throughout the coaching relationship the Coach will engage in direct personal conversations. The client can count on the Coach to be honest and straightforward in asking questions and making requests. The Client understands that the power of the coaching relationship can only be granted by the Client - and the Client agrees to do just that - make the coaching relationship powerful.
- The Client also agrees to complete the homework in preparation for each of the coaching sessions and understands that if the homework is not complete (such as the coaching prep form not being sent 42 hours prior to the appointment) the coaching session will not happen and the client will forfeit the fee for the session.
- If the Client believes the coaching is not working as desired, the Client will communicate and take action to return the power to the coaching relationship.
- Our signatures on this agreement indicate full understanding of and agreement with the information outlined above.

\_\_\_\_\_  
Coach

\_\_\_\_\_  
Date

\_\_\_\_\_  
Client

\_\_\_\_\_  
Date

Personal Information Fact Sheet

All personal information is confidential and treated appropriately

Client Information

Full Name \_\_\_\_\_

Name you like to be called \_\_\_\_\_

Address \_\_\_\_\_

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Telephone Numbers

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Message and/or Cell Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_

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Employment Information

Occupation (what you do to earn a living) \_\_\_\_\_

Employer Name \_\_\_\_\_

Personal Information

Date of Birth \_\_\_\_\_

Marital Status \_\_\_\_\_ # of Children \_\_\_\_\_

Significant Other's Name \_\_\_\_\_

Significant Other's date of Birth \_\_\_\_\_

Wedding/special Anniversary Date \_\_\_\_\_

Name(s) and age(s) of children \_\_\_\_\_

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